



# KITTITAS COUNTY

## DEPARTMENT OF PUBLIC WORKS

### MEMORANDUM

**TO:** All Staff  
**FROM:** Public Works Plan Review Team  
**DATE:** October 6<sup>th</sup>, 2023  
**SUBJECT:** Public Works Comments: BL-23-00020 Chafin

<p><b>ACCESS</b></p>	<ol style="list-style-type: none"> <li>1. An approved access permit shall be required from the Kittitas County Department of Public Works prior to creating any new driveway access or altering an existing access.</li> <li>2. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.</li> <li>3. Please provide proof of legal easement for the joint-use driveway used to access Lots labeled A and B. Per Kittitas County Code, minimum easement widths for joint-use driveways are 30' in width.</li> <li>4. Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.</li> <li>5. In addition to the above-mentioned conditions, all applicable Kittitas County Road Standards apply to this proposal. Access is not guaranteed to any existing or created parcel on this application.</li> </ol>
<p><b>ENGINEERING</b></p>	<p>Except as exempted in Section KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080). (CC)</p>
<p><b>SURVEY</b></p>	<p>The following survey comments are in regards to the final record of survey. No changes to the review draft are required.</p> <ol style="list-style-type: none"> <li>1. Please add "60' wide county R/W – Paved" to the note for Pays road.</li> </ol> <p>Of Note          Lot closures were not provided as part of the application. Given that this is a simple revision only changing 2 lines, lot closures are not required. (JT)</p> <p>UPDATE 12/11/2023          All prior comments have been addressed.</p>

<b>TRANSPORTATION CONCURRENCY</b>	No transportation concurrency application required for this project.
<b>FLOOD &amp; WATER MITIGATION/ METERING</b>	No comments. (SC)